

# MINUTES

PITTSFIELD SANITARY DISTRICT NO 1  
TOWN OF PITTSFIELD  
BROWN COUNTY

DATE: January 10, 2007

On January 10, 2007 the regular monthly meeting of Pittsfield Sanitary District No. 1 was called to order by Alan Tauscher at 4:00 PM at the Pittsfield Town Hall. Those in attendance were:

Alan Tauscher.....President, Pittsfield Sanitary District #1.  
Ronald White.....Treasurer           “       “       “  
Gerald Wesolowski.....Secretary       “       “       “  
Michael DeWindt.....Bay Area Maintenance

Tauscher moved to approve the agenda. White seconded the motion and the motion carried.

Wesolowski read the minutes of the December 13, 2006 meeting. Tauscher moved to approve the minutes. White seconded the motion and the motion carried.

White gave the Treasurer’s report. It was noted that there was \$139,535.22 available before the December meeting. After the December meeting, checks numbered 1284 through 1287 were written for December expenses of \$1,492.22. Interest of \$370.95 was added in December. There were deposits of \$2,940.00 in December. There was a transfer of \$1,400 from the O & M account to the checking account, and a transfer of \$300.00 from the Connection Fee account to the O&M account. A Replacement Account CD of \$3,000.00 was created with funds transferred from the O&M account. The total funds available for the January meeting was \$141,353.95. Wesolowski moved that the treasurer’s report be accepted. Tauscher seconded the motion and the motion carried.

DeWindt reported that the sewer system functioned well this past month. DeWindt has arranged for the final checking of the grinder pump at 4695 Maple Drive by the E-One dealer on January 12<sup>th</sup>.

A motion was made by Wesolowski and seconded by Tauscher to have Schenck to the District’s 2006 audit. Motion carried. Wesolowski will meet with the accountant on January 12 to hand over the necessary materials to complete the audit.

Wesolowski reported that the GBMSD has forwarded their final 2007 budget. It shows a slight decrease of payments from the Pittsfield Sanitary District. The GBMSD will be holding a public hearing on January 22 regarding the proposed merger of the GBMSD and the DePere Sanitary District. Wesolowski will draft a letter of support for the plan. Tauscher will attend the hearing. Tauscher purchased the new Microsoft Office software for \$72 and loaded it on the District’s computer. Wesolowski reported that the GBMSD has requested an update of current new users in the District. Wesolowski will handle and return data to them.

A survey request was received from MSA consulting firm regarding the District's user fees and other related data. It was decided to have Wesolowski compile and send the data to them. The District will receive a summary of sanitary district's data from around the state.

Wesolowski has completed the IRS's 1099Misc forms and forwarded them to appropriate people/departments.

Tauscher will order two decals for placement on the lift stations indicating danger of high voltage and noxious fumes.

Wesolowski will contact the Lubinski law firm regarding the District's need for a new attorney. Also, he will do an investigation for getting a District electrician in case of damage to underground electrical cables.

There was no public input.

After review of the invoices, Tauscher moved to approve checks #1288 through #1296 with a total of \$4,187.21. Wesolowski seconded the motion and the motion carried.

The next public meeting was set for Wednesday, February 14, 2007 at 4:00PM at the Pittsfield Town Hall.

Tauscher moved to adjourn the meeting at 4:54PM. Wesolowski seconded the motion and the motion carried.

Gerald F. Wesolowski, Secretary