

MINUTES

PITTSFIELD SANITARY DISTRICT NO 1
TOWN OF PITTSFIELD
BROWN COUNTY

DATE: January 11, 2006

On January 11, 2006 the regular monthly meeting of Pittsfield Sanitary District No. 1 was called to order by Alan Tauscher at 4:00 PM at the Pittsfield Town Hall. Those in attendance were:

Alan Tauscher.....President, Pittsfield Sanitary District #1.
Ronald White.....Treasurer “ “ “
Gerald Wesolowski.....Secretary “ “ “
Michael DeWindt.....Bay Area Maintenance

White moved to approve the agenda. Tauscher seconded the motion and the motion carried.

Wesolowski read the minutes of the December 12, 2005 meeting. Tauscher moved to approve the minutes. White seconded the motion and the motion carried.

White gave the Treasurer's report. It was noted that there was \$123,926.57 available before the December meeting. After the December meeting, checks numbered 1200 through 1204 were written for December expenses of \$4,417.05. Interest of \$210.11 was added in December. There were deposits totaling \$2,676.25 in December and early January. There was a transfer of \$4,400 from the O & M account to the checking account. The total funds available for the January meeting was \$122,395.88. The quarterly bill was mailed on January 3. Wesolowski moved that the treasurer's report be accepted. Tauscher seconded the motion and the motion carried.

Mike DeWindt reported that he responded to a call for services at 4720 Anston Road. He replaced the grinder pump and began taking the existing one apart. The pump was in a corroded condition and had never been removed since it was installed in 1999. Early investigation appears that the capacitor failed, causing the motor to stop. Repair costs appear to be minimal.

Tauscher reported on the progress of the Vulnerability Assessment and Emergency Response Plan. The VA is nearly complete and the ERP requires some contacts with key people and more data. Wesolowski will make some contacts and forward the data to Tauscher. Mike DeWindt supplied information regarding contacts during an emergency. Wesolowski handed out a form that could be used for complaints or threatening telephone calls regarding the sewerage system. Completed forms will be filed with the Secretary. White will investigate creating a more permanent label to be placed on all pump sites showing the person(s) to call in case of pump failure or emergency.

The Commissioners reviewed the agreement provided by Schenck, which provides for the development of the 2005 Annual Audit. Wesolowski moved to approve the agreement and have Tauscher sign the document. Tauscher seconded the motion and the motion carried.

Wesolowski stated that he received requests for information from the U S Rural Development, WI Dept. of Revenue and the Green Bay Metro Sewerage District. He will get the required information to them in a timely manner.

There was no public input.

After review of the invoices, Tauscher moved to approve checks #1205 through #1212. Wesolowski seconded the motion and the motion carried.

The next public meeting was set for Wednesday, February 8, 2006 at 4:00PM at the Pittsfield Town Hall.

White moved to adjourn the meeting at 5:17PM. Wesolowski seconded the motion and the motion carried.

Gerald F. Wesolowski, Secretary