

MINUTES

PITTSFIELD SANITARY DISTRICT NO 1
TOWN OF PITTSFIELD
BROWN COUNTY

DATE: February 8, 2006

On February 8, 2006 the regular monthly meeting of Pittsfield Sanitary District No. 1 was called to order by Alan Tauscher at 4:00 PM at the Pittsfield Town Hall. Those in attendance were:

Alan Tauscher.....President, Pittsfield Sanitary District #1.
Ronald White.....Treasurer “ “ “
Gerald Wesolowski.....Secretary “ “ “
Michael DeWindt.....Bay Area Maintenance

Tauscher moved to approve the agenda. White seconded the motion and the motion carried.

Wesolowski read the minutes of the January 11, 2006 meeting. Tauscher moved to approve the minutes. White seconded the motion and the motion carried.

White gave the Treasurer’s report. It was noted that there was \$122,395.88 available before the January meeting. After the January meeting, checks numbered 1205 through 1212 were written for January expenses of \$2,406.90. Interest of \$348.48 was added in January. There were deposits totaling \$46,819.95 in January. There was a transfer of \$2,400 from the O & M account to the checking account. The total funds available for the February meeting was \$167,157.41. Tauscher moved that the treasurer’s report be accepted. Wesolowski seconded the motion and the motion carried.

Mike DeWindt reported that he responded to a call for services at 4720 Anston Road again. He replaced the grinder pump again. DeWindt noted that the first replacement pump was from the Prefinished site and had a plugged power cable—very rare. He replaced the contactor in the most recent pump that stopped and set it aside for future use. DeWindt gave each of the Commissioners back-up keys for the grinder pumps, and the wet wells and control cabinets at the lift stations.

Tauscher reported that he completed the Vulnerability Assessment and Emergency Response Plan. Wesolowski contacted Cullen Peltier(Telephone 448-4270), the Brown County Director of Emergency Response, and noted that it is important for the District to make contact with him after any emergency. There is a possibility of future federal grant money available through him. Wesolowski also contacted Mike Wescott(Telephone 438-1151) of the GBMSD. They are currently working on their emergency response plan and will send the District those chapters that are pertinent after the plan is completed next summer.

Wesolowski reported that the attorney stated that it was not necessary to do a formal bid letting for any work that is less than \$15,000. The estimated cost to install a new grinder pump is less than that amount. It was agreed that when the time comes to install one, reputable area contractors will be contacted for quotes.

Wesolowski reported that he has sent the requested information for the annual GBMSD audit. Schenck has completed the District's annual audit and it is now in for final checking.

There was no public input.

After review of the invoices, Tauscher moved to approve checks #1213 through #1217. Wesolowski seconded the motion and the motion carried.

The next public meeting was set for Wednesday, March 8, 2006 at 4:00PM at the Pittsfield Town Hall.

Wesolowski moved to adjourn the meeting at 5:00PM. Tauscher seconded the motion and the motion carried.

Gerald F. Wesolowski,
Secretary