

MINUTES

PITTSFIELD SANITARY DISTRICT NO 1
TOWN OF PITTSFIELD
BROWN COUNTY

DATE: November 14, 2005

On November 14, 2005 the Budget Public Hearing of Pittsfield Sanitary District No. 1 was called to order by Alan Tauscher at 4:00 PM at the Pittsfield Town Hall. Those in attendance were:

Alan Tauscher.....President, Pittsfield Sanitary District #1.
Ronald White.....Treasurer “ “ “
Gerald Wesolowski.....Secretary “ “ “
Michael DeWindt.....Bay Area Maintenance

There were no members of the public present.

Wesolowski noted that the budget and public hearing notice was posted on October 22, 2005. It also was published in the Green Bay Press Gazette on that same day. Wesolowski stated that he and Schenck & Associates prepared the budget in the format that was required by Rural Development, which was based on the operating budget as presented in the newspaper. Rural Development has since approved that budget. There is no raise in User fees for 2006, but there will be an expected increase in expenses. The money will come from reserves.

Tauscher closed the Public Hearing at 4:10 PM.

Tauscher then called the Regular monthly meeting to order at 4:10 PM.

Wesolowski moved to approve the agenda. White seconded the motion and the motion carried.

After review of the testimony, White moved to approve the 2006 budget. Wesolowski seconded the motion, and the motion carried unanimously.

Wesolowski read the minutes of the October 12, 2005 regular monthly meeting. White moved to approve the minutes. Tauscher seconded the motion and the motion carried.

White gave the Treasurer's report. It was noted that there was \$150,975.85 available before the October meeting. After the October meeting, checks numbered 1182 through 1191 were written for October expenses of \$3,445.68. Interest of \$346.26 was added in October. There were deposits totaling \$34,776.75 in October and early November. There was a transfer of \$3,500 from the O & M account to the checking account. Rural Development removed \$46,404.40 from the Debt Services Account for interest and principle on the long-term loan. The total funds available for the November meeting was \$136,248.78. It was noted that the \$11,000 payment was placed in the Debt Service Account, but should have been placed in the Connection Account. White will make the transfer. It was agreed that White would also transfer \$3000 from the O&M account to a 6-month Replacement CD. Wesolowski moved that the treasurer's report be accepted with acknowledgement of the transfers. Tauscher seconded the motion and the motion carried.

After review of the proposed 2006 Operations and Maintenance contract with Bay Area Maintenance, Wesolowski moved to approve the contract. Tauscher seconded the motion and it was unanimously approved.

DeWindt reported that he has repaired two E-one pumps, and reconditioned the air-release valve on Glendale Avenue. The system has operated well since the last meeting. He will be flushing the gravity mains soon.

Tauscher has loaded the Vulnerability Assessment on his computer, but noticed that the assessment is quite lengthy and needs to be discussed as it is completed. Wesolowski will work with Tauscher to prepare a draft assessment. The draft will be reviewed at the next meeting.

Wesolowski stated that the both the Green Bay Metro Sewerage District and Diggers Hotline have raised their rates for 2006. It was agreed not to pre-pay the Diggers Hotline semi-annually because of the few notices that we get in a year. GBMSD is holding two public hearings--one on their annual budget and the other on some minor changes in wording to the Sewer Usage Ordinance for industrial users.

Tauscher attended the November 8, 2005 Town Board meeting and stated that Chad Sorenson's request to have a lot on Maple Drive added to the Pittsfield Sanitary District and re-zoned to R-1S was approved by the Board. The Brown County Planning hearing on the proposed change to the Sewer Service Area for the lot was held on November 11, 2005. Wesolowski will follow up with Sorenson, Town Clerk and Brown County Planning.

Wesolowski will check with the attorney regarding how the proposed new E-One pump stations can be bid.

There was no public input.

After review of the invoices, Tauscher moved to approve checks #1191 through #1199. White seconded the motion and the motion carried.

The next public meeting was set for Monday, December 12, 2005 at 4:00PM at the Pittsfield Town Hall.

Wesolowski moved to adjourn the meeting at 5:17PM. Tauscher seconded the motion and the motion carried.

Gerald F. Wesolowski, Secretary